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9 July 1947

Mr. Charles A. Peters
Deputy Commissioner for
Buildings Management
Public Buildings Administration
Washington 25, D. C.

Dear Mr. Peters,

In accordance with mandatory directives of the War Department, the Central Intelligence Group is completing its phase out program of military personnel. Pursuant to the final date of this program a security problem has arisen in space occupied by this Agency on the fifth floor at [redacted]

Heretofore, the Central Intelligence Group has used military personnel in maintaining the security of this area. At this time, this Agency is unable to maintain the high degree of security protection required for the aforementioned reasons.

It is therefore kindly requested that the Public Buildings Administration assign guards to this location on a reimbursable basis to replace the decreasing military personnel available for duty.

One guard will be required on each of the first and third reliefs during the week and full twenty-four hour coverage is necessary for Saturdays, Sundays and Holidays.

Enclosed herewith is a reimbursable work order form 10-292 in the amount of \$2500.00 covering the requested service for a three month period.

Inasmuch as the need for guard duty is considered to be critical at this time, your usual early cooperation would be deeply appreciated.

Sincerely,

STATINTL

[redacted]
Deputy Executive for Administration
and Management

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